

## **Lancashire County Council**

### **Employment Committee**

**Minutes of the Meeting held on Tuesday, 11th September, 2018 at 10.00 am  
in Committee Room 'B' (The Diamond Jubilee Room) - County Hall, Preston**

#### **Present:**

County Councillor Geoff Driver CBE (Chair)

#### **County Councillors**

|               |           |
|---------------|-----------|
| A Atkinson    | T Martin  |
| L Beavers     | D O'Toole |
| Mrs S Charles | A Vincent |
| Ms S Malik    |           |

#### **1. Apologies**

None.

#### **2. Disclosure of Pecuniary and Non-Pecuniary Interests**

None.

#### **3. Minutes of the Meeting held on 28 June 2018**

**Resolved:** That the minutes of the meeting held on 28 June 2018 be confirmed as a correct record and signed by the Chair.

#### **4. Urgent Business**

None.

#### **5. Date of Next Meeting**

It was noted that the next meeting would be held on 9 October 2018 at 10.00 a.m. at County Hall, Preston.

#### **6. Exclusion of Press and Public**

**Resolved:** That the press and members of the public be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 12 A to the Local Government Act 1972. It was considered that in all the circumstances the public interest in maintaining the exemption outweighed the public interest in disclosing the information.

## **7. Shortlisting and Recruitment and Assessment Process for the Post of Executive Director of Education and Children's Services**

(Exempt information as defined in Paragraphs 1, 2 and 3 of Part 1 of Schedule 12A to the Local Government Act 1972. It was considered that in all the circumstances of the case the public interest in maintaining the exemption outweighed the public interest in disclosing the information).

The Committee considered a report in relation to the Council's Shortlisting and Recruitment and Assessment Process for the Post of Executive Director of Education and Children's Services. The report included:

- A brief for the position of Executive Director of Education and Children's Services, and a recommended shortlist assessed against the brief; and
- A draft presentation topic and draft questions for the interviews for the position of Executive Director of Education and Children's Services, as revised by the Head of Service for Human Resources and provided at the meeting.

Having carefully considered the information and recommended shortlist presented, and following discussion, the Committee:

### **Resolved:**

- (i) That the shortlist identified by the Committee be invited for interview for the position of Executive Director of Education and Children's Services on 23 October 2018.
- (ii) That the recruitment and assessment process include interview questions and a presentation topic.
- (iii) That the draft presentation topic be approved and, subject to further comments on the draft interview questions following the meeting, the final questions be agreed by correspondence prior to the interview date.
- (iv) That, subject to the committee wishing to make an appointment, the Head of Service for Human Resources be authorised to discuss and agree terms and conditions with the successful candidate in consultation with the Chair of the Employment Committee.

L Sales  
Director of Corporate Services

County Hall  
Preston